



Wednesday 26th August 2020

Dear Parents and Carers,

Re: September Re-opening of St Barnabas Primary School

We hope you, your families and friends are all safe and well and have enjoyed the summer break. All of the staff at St Barnabas are really looking forward to welcoming **all** of the children back in September and saying a big “**hello**” to our new Reception and Nursery children. The staff have enjoyed a summer break but are now busy planning a fun, exciting and full curriculum ready to welcome their new classes.

In preparation for a safe reopening the St Barnabas Senior Leadership Team and Governing Body have completed a full Risk Assessment that has referenced all Government and Local Authority Guidance to ensure that everyone feels as safe as possible.

<https://www.gov.uk/coronavirus/education-and-childcare>

The intention of this letter is for it to be read alongside the July Letter (see website) regarding the safe re-opening of school so that all parents and carers feel comfortable and confident to send their children back to school next week.

The staggered re-opening plan will be in place:

- Thursday 3rd September KS2 pupils (Y3,4,5,6) return to school.
- Friday 4th September KS1 (Y1,2) and KS2 pupils return to school
- Monday 7th September **ALL** pupils in school.
- Monday 7th September **YR and Nursery** will begin a phased transition, see information provided to new parents on the website.

The Government and Local Authority will continue to update guidance throughout the Autumn term when needed based on the current situation which may affect our practices in school. We will strive to keep you updated with any changes as soon as possible. At all times, we will be making decisions based on the safety of your children and families, and our staff.

Assuring you of our best at all times,

Miss Sarah Sheppard
Headteacher

The guidance for our September reopening focusses on “Prevention” and “Response”.

Prevention:

- 1) Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- 2) Clean hands thoroughly more often than usual
- 3) Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach
- 4) Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5) Minimise contact between individuals and maintain social distancing wherever possible
- 6) Where necessary, wear appropriate personal protective equipment (PPE)

Response to any infection:

- 7) Engage with the NHS Test and Trace process
- 8) Manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9) Contain any outbreak by following local health protection team advice

An overview of the essential prevention measures

All of the measures put in place are to minimise the number of contacts a pupil has during the day to reduce the possibility of the virus spreading within the school environment. These will continue as in the Summer term (see previous guidance from June/July 2020)

In addition to the July information the following measures will be in place:

- Pupils will have a staggered start and end to the day. Gates will open at 8.45am. Please **do not** come to school any earlier or queue outside the gates.
- Families with siblings in different classes please come to school at the time your **youngest** is due to start.
- Parents should avoid standing in line with their children and should maintain a reasonable distance from other parents and families.
- Please do not stay on site to ‘catch up’ with other families or to use the outdoor equipment.
- Parents should not give messages to teachers at the start and the end of the day. Dojo should be used for non urgent messages and any other messages or requests to speak to a teacher should be emailed to the office (office@stbarnabasprimaryschool.co.uk) who will forward on to the relevant member of staff.
- KS2 pupils will walk straight into school and wash their hands with adult supervision.
- EYFS/KS1 pupils will line up to be collected by the teacher, then walk in and wash their hands under adult supervision.
- Pupils attending Breakfast Club (from 7th September) will enter through the Nursery gate.
- Pupils will come to school wearing PE kit on the days they are taught PE (information on days to follow on Class dojo from teachers)
- Staff will review a risk assessment weekly with support from regular Local Authority guidance.

| | YR | Y1 | Y2 | Y3 | Y4 | Y5 | Y6 |
|------------------------|---|--|---|--|--|---|---|
| Gate entry/exit | Back gate Walk round to Rec gate Collected here at end of day | Main gate – diagonal path straight into class Collected from KS2 playground | Main gate – straight path Line up in playground Collected from KS2 playground | Back gate Straight in through end of Y3/4 corridor Collected from KS1 playground | Back gate Straight in through end of Y3/4 corridor Collected from KS1 playground | Main gate – straight path Straight in via slope Collected from KS2 playground | Main gate – straight path Straight in via slope Collected from KS2 playground |
| Start | 8.45am | 8.45am | 8.50am | 8.55am | 8.50am | 8.45am | 8.50am |
| Playtime | In Reception outdoor area | KS1 playground 10.15 – 10.30 | KS1 playground 10.30 – 10.45 | KS1 playground 10.45 – 11.00 | KS2 playground 10.30 – 10.45 | KS2 playground 10.15 – 10.30 | KS2 playground 10.45 – 11.00 |
| Lunchtime | 11.45am | 12.00pm | | 12.20pm | | | |
| Finish | 3.15pm | 3.15pm | 3.20pm | 3.25pm | 3.20pm | 3.15pm | 3.20pm |

What can parents do to help the safe re-opening of school?

- Check your child's temperature and wash their hands before coming to school.
- Avoid, where possible, coming to the office and emailing or phoning instead.
- Only one person in the entrance at a time to talk, please wait outside if necessary.
- Report any pupil absences from school to the office via phone.
- Be responsible for sharing information with the office regarding anyone in your household who is suspected or who is confirmed as having COVID 19.
- **Use Parent Pay** to book lunches. This service will be back to normal and the new menu is available.
- You may provide packed lunch for your child, if you wish to.
- Talk to your child at home about good hygiene and how to sensibly distance from others.
- Use the E-Bug website for resources and story to help children return to school.

https://www.e-bug.eu/eng_home

Other questions you may have?

Will Breakfast Club be available?

- Breakfast Club will be operating as normal from **7th September**. They will operate a grouping system and will log all who attend to inform Track and Trace. More information to follow week beginning 31st August.

Will The Zone be re-opening?

We hope this service will be available from **14th September**. Details on the opening and how you can book a place for your child will be available asap.

Where can I find further guidance?

The school website will be updated with all letters and documents. The DfE has produced the following guidance:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

